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MINDSITE TEKNOLOJİ VE DANIŞMANLIK A.Ş PERSONAL DATA APPLICATION FORM

Data Controller

Mindsite Teknoloji ve Danışmanlık A.Ş. (“**Mindsite**” or “**Company**”)
Address: Esentepe Mah. Talat Paşa Cad. No: 5/1 Şişli İstanbul

Explanations

Article 11 of the Law on the Protection of Personal Data No. 6698 (“**Law**”) regulates the requests that individuals, whose personal data is processed, can address to the data controllers processing this data. According to the first paragraph of Article 13 of the Law, applications to data controllers can be made in writing or through other methods determined by the Personal Data Protection Board (“**Board**”).

Application Methods

Applications to our Company by the data subjects must be made in accordance with the provisions of the Communiqué on Application Procedures and Principles to the Data Controller (“**Communiqué**”). This Application Form contains information on the methods of submission and response of requests related to the personal data of the individuals whose personal data is processed by our Company, in accordance with the Communiqué. Data subjects can apply to our Company by filling out this form using one of the application methods below.

Application Method	Important Notes Regarding the Application
Personal Application	The method of application involves the data subject personally visiting our Company address with this completed form and its wet-signed printout, accompanied by identification documents to verify their identity.
Notary Delivery	The method of application involves filling out this form and sending its wet-signed printout to our company address through a notary. The envelope for the notification should include the description " <i>Personal Data Protection Law Data Subject Application.</i> "
Registered Electronic Mail (KEP) Delivery	The method of application involves the data subject submitting their application to our company's Registered Electronic Mail (KEP) address mindsite@hs01.kep.tr . The subject line should include the description " <i>Personal Data Protection Law Data Subject Application.</i> "
Via the email address previously notified to the Company	The method of submitting requests to our company's email address info@themindsite.com involves services received from our Company, which were previously provided by the data subject within the scope of legal relations established with our Company. The request is transmitted from the email address associated with the relevant individual and maintained in connection with the individual at our Company's email address info@themindsite.com . A scanned copy of this Application Form with a wet signature should be submitted with the description " <i>Personal Data Protection Law Data Subject Application</i> " in the subject line.

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If a new application method is determined by the Board, the relevant method can be used even if it is not specified in this Application Form. Our company reserves the right, within the scope of Article 5, paragraph 2 of the Communiqué, to take additional measures to identify the identity of the relevant person and to request information in this regard, even if the relevant method is not specified in this Application Form. Applications to our Company will be responded to within 30 (thirty) days after the application reaches our company, in accordance with the provisions of the Law and the Communiqué.

Applicant Data Subject Information

1) We kindly request you to indicate the relation you have entered into with our Company as the data subject in the table below.

<input type="checkbox"/> Authorized Representative of Our Corporate Customer / Business Partner	The legal entity for which you are the authorized representative:
<input type="checkbox"/> Employee	Your Department:
<input type="checkbox"/> Former Employee	Your employment period and department within our Company:
<input type="checkbox"/> Employee / Intern Candidate	Date of your application to our Company:
<input type="checkbox"/> Other	Your relation with our Company:

2) We kindly request you to fill in the following information required according to the Law and the Communiqué.

Name – Surname	
Nationality	
ID Number ¹	

¹ For foreign nationals, please enter the Passport Number or, if available, the Foreigner ID.

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Residence or Business Address	
Email Address ²	
Telephone	

3) We kindly request you to choose the notification method for the response to your request.

- Send to the physical address I specified in the application.
- Send to the email address I specified in the application³.
- I will pick it up in person⁴.

4) Subject of the Request

(We kindly request you to clearly state your request. In the event that the information related to your requests transmitted within the scope of the application is not accurate and up-to-date, or in case of an unauthorized application, our Company is not responsible for requests arising from such incorrect information or unauthorized applications.)

Applicant Data Subject Name and Surname:

Date:

Signature:

² It is mandatory to provide if you prefer to receive a response via email.

³ Choosing the email method will enable us to respond to you more quickly.

⁴ If you choose this method, you must present identification documents at the time of delivery. If you request someone else to receive it on your behalf, the data subject must be notified to our Company in advance and must provide a notarized power of attorney demonstrating this authorization.